

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, February 14, 2008 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Adams, Dingman, Fitch, Rhilinger, and Chairperson Gates.

Absent: Commissioner Tymczyszyn.

Also Present: Facility Operations Manager Megerdichian and Development Director Cessna.

MOTION: Commissioner Adams moved to grant an excused absence to Commissioner Tymczyszyn for the February 14, 2008 meeting. Commissioner Fitch seconded the motion; a voice vote reflected unanimous approval.

3. FLAG SALUTE

Chairperson Gates led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Dingman, seconded by Commissioner Adams, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES OF JANUARY 10, 2008

Chairperson Gates offered the following correction to the January 10, 2008 meeting minutes:

Page 3, Item 7E2, paragraph 2, line 3: "He offered to look into the possibility of obtaining N numbers and dates."

MOTION: Commissioner Rhilinger moved for the approval of the January 10, 2008, Airport Commission meeting minutes as amended. Commissioner Fitch seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Tymczyszyn).

6. ACTION ITEMS

None.

7. INFORMATION ITEMS

7D. NOISE ABATEMENT UPDATE

This item was taken out of order.

Deputy Director Cessna provided an update on upgrades at the noise abatement center. She reported that new and better microphones have been installed throughout the community and that the system has a radar component that allows staff to track some flights and identify complaints. She stated that cameras are able to identify N numbers during daylight hours, noting that they hope to get infrared in order to identify curfew takeoffs. She reported that the computer system is basically functioning with the exception of glitches with letter generation. She stated that a new staff member Hilda is still learning the system and becoming comfortable with it, and that another staff member is in Seattle this week with Lockhard for an advanced user training seminar. She advised that an open house is expected in April 2008 and that staff is looking into the possibility of setting up a website.

Responding to Commissioner Adam's inquiry, she stated that aircraft are allowed to take off when the tower is closed; however, it is not permissible to take off after curfew unless you have a curfew exemption.

Commissioner Fitch relayed a resident's comment that the noise abatement center does not return calls and Deputy Director Cessna stated that Hilda will return calls as long as the caller leaves a phone number on the answering machine.

In response to Chairperson Gates' comment that noise violation data is important, Deputy Director Cessna stated that violation data is being recorded but that currently there was not enough staff and that preparing the reports is time consuming. She noted that they hoped to learn how to generate some reports at the seminar this week in Seattle, adding that to the best of her knowledge there are two or three noise complaints received each day.

Responding to Commissioner Rhilinger's inquiry, she stated that they are allocated one-half of one person for the noise abatement system.

When Commissioner Fitch suggested having a volunteer on weekends, Deputy Director Cessna stated that there would need to be some level of staff present as well.

Joe Arciuch, Kathryn Avenue, received clarification that upgrades were estimated to take six to nine months and to be completed two years ago. He commented that residents do not bother to call in complaints because there is an answering machine and no system to back them up.

7A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Chairperson Gates noted that the following reports for February 2008 were included in the agenda material: Hangar and Tiedown Rental Status, Ongoing Projects, February Meeting Room Schedule, and Hangar Waiting List.

In response to Commissioner Fitch's inquiry, Facility Operations Manager Megerdichian explained that the two or three bids received for the Airport Security Project were rejected because they were incomplete, noting that there is a City Council item scheduled for February 26, 2008 to open the process up again.

Facility Operations Manager Megerdichian reported that City Council approved sealing of the block wall for Construction of 2 Executive Hangars in the amount of \$24,800, adding that the grading problems have been resolved.

7B. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE PUBLIC WORKS DEPARTMENT

Chairperson Gates noted that the following reports were included in supplemental material: Events Requiring Emergency Response and Airfield Operations Status.

When Chairperson Gates relayed a concern from Operations staff that a number of individuals were arriving at curfew, Facility Operations Manager Megerdichian stated that the Police Department and Homeland Security have been notified.

7C. LAND MANAGEMENT REPORT – AERONAUTICAL

Facility Operations Manager Megerdichian reported that City Council approved the IFly kiosk at the General Aviation Center and that they will lease the space for \$100 per month.

7D. NOISE ABATEMENT UPDATE

Previously considered after Item 6.

7E. SUB-COMMITTEE REPORTS

7E.1 STATE AND FED FUNDING

Chairperson Gates reported that the subcommittee was still waiting for an opportunity to meet with the City's consultant.

7E.2 POLICY CHANGE AND GA GROWTH

Commissioner Adams reported that the subcommittee met on January 31, 2008 to discuss research and collecting data regarding the use of jet fuel at the Airport. He stated that, following discussion with the City Attorney's office and vote by members, it was decided that subcommittee meetings would be held privately, adding that City Council members were invited to attend. He advised that the subcommittee was still collecting input and thanked Facility Operations Manager Megerdichian for attending a Southwood Riviera homeowners association meeting on January 23, 2008.

Commissioner Fitch commended Facility Operations Manager Megerdichian for his professional manner of fielding questions at the homeowners association meeting.

7E.3 MASTER PLAN

Commissioner Rhlinger reported that the subcommittee's work was on hold until the vacancy left by Commissioner Haddon is filled.

8. ORAL COMMUNICATIONS

8A. Commissioner Fitch stated that she enjoyed the January 29, 2008 Commissioner reception and commended former Commissioner Rizzardi for his award.

8B. Chairperson Gates initiated a brief discussion about the possibility of the FAA canceling the VHF Omni Range (VOR) approach to runway 11 Left. Facility Operations Manager Megerdichian stated that an information item would be on the March agenda to allow public discussion.

8C. Facility Operations Manager Megerdichian announced that a tour of the FAA tower was available on March 5 and March 6, 2008 and offered to schedule times after this meeting.

8D. Facility Operations Manager Megerdichian reported that Cal Trans did their annual inspection on February 6, 2008 and that their report would be distributed when it becomes available.

8E. Facility Operations Manager Megerdichian advised that the next Commission appointments were scheduled for March 4, 2008.

8F. Facility Operations Manager Megerdichian discussed planning and precautions taken for the President's visit on January 30, 2008.

8G. David Henseler, Singingwood Drive, representing Country Hills homeowners association, requested that noise complaint reports and publication of type banned list resume as well as to keep Commission meetings at the West Annex meeting room.

8H. Joe Arciuch, Kathryn Avenue, stated that 32 types of aircraft are banned. He received clarification that there were a few turbo prop type aircraft based at Torrance Airport but no jets and that there was no way to accurately track all jet take offs and landings at Torrance Airport.

8I. Michael Wermers, Audrey Avenue, thanked Facility Operations Manager Megerdichian and Commissioners Rhilinger and Fitch for attending the meeting of the Southwood Riviera Homeowners Association on January 23, 2008.

9. ADJOURNMENT

MOTION: At 7:58 p.m., Commissioner Rhilinger, seconded by Commissioner Adams, moved to adjourn the meeting to Thursday, March 13, 2008 at 7:00 p.m., in the West Annex meeting room.

Approved as Amended March 13, 2008 s/ Sue Herbers, City Clerk
